

CONVOCAATION LETTER

The Board of Directors of the company MECANICA FINA SA headquartered in Bucharest, 5-25 Popa Lazar Street, district 2, phone: 021.252.00.85, e-mail: office@mecanicafina.ro, web: www.mecanicafina.ro, ORC: J 40 / 2353 / 1991, CUI: 655, gathered within the meeting dated 03.11.2015, convokes the (Ordinary) General Meeting of Stockholders on 07.12.2015, 11 o'clock at the company's headquarters for all stockholders registered within the Register of Stockholders held by Depozitarul Central SA on the reference date 24.11.2015, having the following agenda:

1. Chose of the company's managing directors for a 4 years mandate starting on 10.12.2015.
2. Approval of the date of 23.12.2015 as the registration date of the stockholders affected by the decisions adopted within the General Meeting and approval of the date of 22.12.2015 as ex date.

The list including the names, domicile localities and professional qualifications of the persons proposed for holding the position as managing direct is put at the disposal of the stockholders, at the company's headquarters and may be checked and completed until 30.11.2015 at the latest. The date of 30.11.2015 is also the deadline for proposing other persons as candidates for the positions of managing directors.

In case of lacking the quorum, the General Meeting of Stockholders shall be hold on 08.12.2015, in the same place, at the same hour and having the same agenda.

The stockholders registered within Depozitarul Central SA on the reference date of 24.11.2015 may participate in and vote within the General Meeting of Stockholders.

One or several stockholders individually or jointly representing at least 5% of the share capital, has / have the right to enter items on the agenda of the General Meeting of Stockholders, provided that each item is accompanied by a justification or by a decision project proposed for being adopted by the General Meeting of Stockholders and has / have the right to present decision projects for the included items or items proposed for being included within the agenda of the General Meeting.

The above mentioned rights may be exercised only in writing, within maximum 15 days following the date of publishing the convoking letter, i.e. 21.11.2015 and the documents shall be submitted to the headquarters from Bucharest, 5-25 Popa Lazar Street, district 2 or shall be transmitted by courier service or electronic means having attaché the extended electronic signature, to the e-mail address: office@mecanicafina.ro.

Each stockholder has the right to ask questions regarding the items contained by the agenda of the General Meeting of Stockholders an the company shall answer the questions asked by the stockholders. The questions shall be submitted within a closed envelope, at the company's headquarters or shall be transmitted by courier service or electronic means having attaché the extended electronic signature, to the e-mail address: office@mecanicafina.ro, until the date of the General Meeting at the latest.

The documents, correspondence voting forms, Special Powers of Attorney forms, decision project and informative materials related to the items included in the agenda may be consulted on the company's website www.mecanicafina.ro or at the company's headquarters from Bucharest, 5-25 Popa Lazar Street, district 2, starting on the date of publishing the convoking letter, i.e. starting on 06.11.2015, between 9.00 – 16.00 only during working days, according to the provisions of CNVM Regulations no. 6/2009 regarding the exercising of some rights of the stockholders within the general meetings of companies.

The right to vote may be exercised directly, by proxy or by correspondence.

The stockholders – natural persons may exercise the right to vote in a direct manner, by participating in the General Meeting and proving their identity based on the identity card, by correspondence or based on Special Powers of Attorney granted according to ASF Regulations or based on a General Power of Attorney granted according to legal provisions.

The stockholders – legal entities may be represented by their legal representative, who, may grant a Special Power of Attorney according to ASF Regulations or a General Power of Attorney according to legal provisions.

Detailed information on the voting procedure and filling in the voting paper are available on the company's website www.mecanicafina.ro.

In case of vote expressed by means of a Power of Attorney (by proxy), there shall be used the Special Power of Attorney forms. The representation Special Powers of Attorney forms for representing within the meeting may be obtained either in Romanian language or in English language, from the company's headquarters or the company's website www.mecanicafina.ro and must be submitted / transmitted at the company's headquarters, either in Romanian language or in English language, 48 hours before the General Meeting of Stockholders at the latest, i.e. 04.12.2015, 16 o'clock. The Powers of Attorney which are not submitted until the deadline provided for registration, check and processing or submitted in any other form as the mentioned one shall not be taken into consideration.

The correspondence voting forms may be obtained either in Romanian language or in English language, from the company's headquarters or the company's website www.mecanicafina.ro.

The appointment of the representations of stockholders may be made also by using electronic means, according to provisions of art. 17 of CNVM Regulations no. 6/2009, by means of a letter in .pdf format, electronically signed by observing the provisions of the requirements of Law no. 455/2001, transmitted by e-mail to office@mecanicafina.ro. If the electronic signature belongs to the legal representative of a stockholder, this quality must be mentioned in the certificate of the electronic signature.

There shall be taken into consideration only the representation Powers of Attorney, the correspondence voting papers and the electronic notifications for appointing the representatives received at the company's headquarters, 48 hours before the General Meeting of Stockholders at the latest, i.e. 04.12.2015, 16 o'clock.

Additional information may be obtained from the company's headquarters and by using the phone numbers 0212520085 or 0788455565.

President of the Board of Directors – General Manager
Mollo Sergio